

SDG 永續發展會員管理辦法

SDG Membership Management Regulations

1. 成立前言：SDG 集團推動永續發展計劃，邀請集團信賴夥伴共同參與，為使夥伴會員成為長期 SDG 永續會員，提出本 SDG 會員管理使用辦法推動。

Foreword: To invite all our reliable partners to participate in SDG group's sustainable development plan and become a long-term SDG member, SDG group has promoted these SDG Membership Management Regulations as follow.

2. 會員範圍：SDG 集團員工、SDG 董監事成員、經銷商與直客、協力廠、供應商、公益之友(志工社/長青會/社區據點/明緯青年)、SDG 夥伴、ESG 企業夥伴、其他對公益/教育具貢獻之社會賢達經推薦者。

Membership scope: SDG group employees, SDG Group directors and supervisors, distributions and direct customers, coordinators, suppliers, public welfare partners (volunteer club, evergreen club, community stronghold, MEAN WELL youths), SDG partners, ESG enterprise partners, other social virtuous units that have contributed to public welfare and education.

3. 會員類別 Member category

個人帳戶：若貢獻度為個人歸屬，則採用身份證字號為登錄帳號，權益由個人行使。

Individual account: if the dedication is personal attribution, the ID number is used as the login account, and the rights and interests are exercised by the individual.

- SDG 集團員工任職滿三個月由管理部提報，永續長核准。

SDG group employee who has served for three months is proposed by the management department and approved by CSO.

- SDG 志工/長青會/明緯青年/基金會等由公益組提報，永續長核准。

SDG volunteer, evergreen club, MEAN WELL youths, and foundation are proposed by the public welfare section and approved by CSO.

- SDG 董監事由財務部提報，SDG 創辦人核准。

SDG Group directors and supervisors are proposed by the finance department and approved by the SDG founder.

公司帳戶：若貢獻度為法人歸屬，則採用 ERP 系統代號或統編為登錄帳號，權益由法人指定人行使。

Company account: if the dedication is corporate attribution, the ERP system code or uniform numbers is used as the login account, and the rights and interests are exercised by the person designated by the company.

- 經銷類：由區經理/行銷中心提報，執行長核准。

Distribution: proposed by regional managers/marketing center and approved by CEO.

- 協力廠：由外包/生管/製造部經理提報，營運長核准。

Coordinators: proposed by outsourcing/production/manufacturing manager and approved by COO.

- ESG/SDG 夥伴：投資經理/企劃室提報，執行長/永續長核准。

ESG/SDG partners: proposed by investment manager/business planning department and approved by CEO/CSO.

4. 會員類別 Member classification

卡別 card	入會點數 Membership bonus points	SDG 永續發展網權限 Usages rights of SDG website	核准方式 approval
綠卡 Green Card	0	SDG 網購物/會員中心/點數查詢 Points redemption/member center inquiry/points inquiry	永續長核准 CSO
銀卡 Silver Card	1000	SDG 網購物/會員中心/點數查詢 Points redemption/member center inquiry/points inquiry	永續長/營運長核准 CSO/COO
金卡 Golden Card	2000	SDG 網購物/會員中心/簡報/教材查詢 Points redemption/member center inquiry/PPT and teaching material inquiry	執行長核准 CEO
白金卡 Platinum Card	5000	金卡權限+進階權限(後續公告) the same as Golden Card plus advanced rights(announce later)	創辦人核准 the SDG founder

鑽石卡 Diamond Card	10000	白金卡權限+進階權限(後續公告) the same as Platinum Card plus advanced rights(announce later)	創辦人核准 the SDG founder
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5. 入會時間 Application time

每季一、四、七、十月的第一週開放入會申請，並由系統自動通知各業務窗口提出申請。

First week of every January, April, July and October. The system will automatically inform each business window to submit the application.

6. 入會方式 Application procedure

會員入會應填具申請表「SDG 會員點數申請表」，經申請/審查/核准程序後，轉入卡別及點數後並發出會員卡別/點數啟用通知書後啟用。

New members should fill in the form “SDG Membership Points Application”, and through the application, review, and approval process, the card and points will transfer into the account, then the system will issue the Membership Card/Point Activation Notice, and the account will be activated.

7. 點數兌換 Points redemption

- A. 每月第一週執行點數兌換，並由各類業務對應窗口協助交貨服務。

Redeemed gifts will be sent out on the first week of every month, and the business windows will assist in the delivery service.

- B. 會員可於 SDG 官網(<http://www.sdg-mps.com>)禮贈品專區直接兌換使用，交易完成後，該筆交易使用兌換之點數立即自會員帳戶中扣除。

Members can redeem and use points in the “Giveaway” of SDG official website (<http://www.sdg-mps.com>). After the transaction is completed, the points redeemed for the transaction will be deducted from the member’s account immediately.

- C. 會員可於夥伴園地登入後查詢點數及兌換紀錄，點數以本公司 SDG 官方網站「會員帳戶」所載之累積點數為準。

Members can log into the “SDG Partners” to inquire the points and redemption record. The points are based on the accumulated points listed in the “Member Account” of the SDG official website.

- D. 點數一經兌換，將不予返還及修改，請務必確認後再兌換。

Once the points are redeemed, they will not be returned or modified.
Please be sure to confirm the content before redemption.

8. 使用期限 Points validity period

會員核發點數使用期限為兩個年度，所累積之點數需於期限前使用完畢，若未使用將會自動歸零，恕無法展延使用、折算現金或給予其他給付；會員資格終止其未使用之點數即視同放棄。

Points are valid for 2 years from the date of issue, and the accumulated points must be used up before the deadline. The remaining points will be automatically reset to zero. It is not possible to extend the use, convert to cash or other benefits. If the membership is terminated, the unused points will be considered a waiver.

9. 會員升等 Membership upgrade

依會員依參與 SDG 永續發展相關活動或對公益/教育具特殊之貢獻，提報升等作業並經相關權責主管/SDG 總裁核准通過始生效。

According to the member's participation in SDG sustainable development-related activities or special contribution to public welfare and education, the promotion and other operations will take effect after the approval of the relevant authority supervisor and SDG president.

10. SDG 集團保有會員及點數管理辦法修訂之權利，請以網站公告說明為準。

SDG group reserves the right to revise the membership management regulations.
Please refer to the announcement on the website.